

BOROUGH OF INGRAM
REGULAR COUNCIL MEETING
SEPTEMBER 14, 2026

The September 14, 2026 Council Meeting of Ingram Borough was brought to order by Council President Richard Nucci at 6:30 p.m. in the Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:

Richard Nucci – President
Denise Embrey
Jim Marsilio
Sue Radzanowski
Samantha Wilfert

Also Present Were:

Sharon Stetz – Mayor
Robert Garvin – Solicitor
Bryan Flaugh – Engineer
Connie Klauck – Secretary

REQUESTS FROM CITIZENS

Robert Meeder, 31 Mackin Avenue, stated that the path by 40 Vancouver Avenue is to become a 2-lane driveway for the apartments. He said that a lot of residents use this path for walking and asked if it will remain open to them. President Nucci explained that he believes the path to be private property but will look into it.

- Mr. Meeder informed Council that there is a dead tree on the Alley behind his house that he feels will drop on that property. Mr. Nucci will have the Code Enforcement officer check on the issue.
- Mr. Meeder asked why the alleyway behind his house is not being plowed when it snows. Mr. Nucci will check with Public Works but explained that paper alleys generally do not get snow removal.

Sara DeCubellis, 14 Evans Avenue, asked for updates on the Ingram Avenue Improvements project. President Nucci informed her that the project was delayed, due to waiting on Duquesne Light for the traffic signals, and because of this the contractor moved to other projects. The Contractor started back today finishing the necessary sewer work then will move to milling and paving the road.

- Mrs. DeCubellis asked if the crosswalks will be repainted and what is being done for safety of ones using the crosswalks. Mr. Nucci responded that they will be repainted and Mayor Stetz said that the Police monitor the crosswalks and issue citations to drivers who fail to yield right-of-way to pedestrians.

ENGINEER'S REPORT – Bryan Flaugh

Mr. Flaugh reported that Mele & Mele & Sons are back to work and completing the storm sewer work. They should be milling and paving in about 2 weeks.

The Mt. Airy steps are under construction and the contractor is waiting on concrete delivery.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mrs. Wilfert; seconded by Mrs. Radzanowski; to approve the minutes of the August 10, 2026 Regular Council Meeting. The Motion carried unanimously.

COMMITTEE REPORTS

GENERAL GOVERNMENT - Denise Embrey

A MOTION was made by Ms. Embrey; seconded by Mrs. Wilfert; to approve Ingram Civic Club's use of Memorial Hall and to waive the rental fee for Saturday September 26th from 9a.m. – 1p.m. and Thursday October 1st from 6p.m. – 9p.m.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

POLICE & FIRE – Jerry Ellis

Due to the absence of Mr. Ellis, Ms. Embrey reported.

A MOTION was made by Ms. Embrey; seconded by Mrs. Wilfert; to accept the quote from Greenwich Insurance Company for Police Professional Liability Insurance in the amount of \$5,021.00, a 2.43% premium increase from previous year. The policy period is October 22, 2026 through October 22, 2027.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

HIGHWAYS, HEALTH & SANITATION – Peter Fiset

Due to the absence of Mr. Fiset, Mrs. Wilfert reported.

A MOTION was made by Mrs. Wilfert; seconded by Ms. Embrey; to table the motion on the September agenda accepting the primary bid for rock salt.

The MOTION carried unanimously.

PARKS & RECREATION – Samantha Wilfert

Mrs. Wilfert informed all that the Halloween Festivities will be held on Saturday, October 31, 2026 beginning at 1:00p.m. Information will be posted on Savvy Citizen and Borough's website.

She reminded all that Ingram Day is October 3, 2026, with several activities for kids and vendors. The fireworks display will be at 9:00 p.m.

Demolition on the Tot Lot Renovation project has begun. A MOTION was made by Mrs. Wilfert; seconded by Mrs. Radzanowski; to amend the September 2026 agenda. The MOTION carried unanimously.

A MOTION was made by Mrs. Wilfert; seconded by Mrs. Radzanowski; to authorize an expenditure, in the amount of \$50,000.00, to Snider Recreation Inc., for the retaining wall material. This amount will be reimbursed to the Borough through the grant funding.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Wilfert; seconded by Ms. Embrey; to award the contract for the CD 50 7.2C Foster Park Restroom Renovation, C-6106-0008, Re-bid to MASCO Construction, Inc., in the amount of \$78,500.00, as per the Engineer's letter dated August 20, 2026.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mrs. Wilfert; to ratify the payment of expenses of August 10, 2026 as follows: General Fund - \$36,646.99; Recreation Fund - \$545.61; Sewer Fund - \$3,899.00; Payroll Fund - \$2,653.00.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to ratify the ACH payment to MEIT Inc. from the General Fund on August 11, 2026 for the September 2026 Employee Benefits Invoice.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to ratify the payment of the August 20, 2026 payroll in the amount of \$29,113.36 and the September 3, 2026 payroll in the amount of \$29,409.23.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mrs. Wilfert; to ratify the payment of expenses of August 20, 2026 as follows: General Fund - \$22,758.40; Recreation Fund - \$196.52; Sewer Fund - \$14,810.05; Payroll Fund - \$2,414.90; Liquid Fuels Tax Fund - \$3,320.48.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mrs. Wilfert; to ratify the payment of expenses of September 1, 2026 as follows: General Fund - \$34,731.00.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to ratify the payment of expenses of September 1, 2026 as follows: General Fund - \$6,093.73; Recreation Fund - \$541.44; Payroll Fund - \$2,433.92.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to adopt Resolution No. 6 of 2026 approving the 2027 MMO for the Police Pension Plan in the amount of \$103,262.00.

President Nucci explained that this is the minimum obligation to fund the Police pension plans and that the Borough receives State Aid that helps cover the cost.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to adopt Resolution No. 7 of 2026 approving the 2027 MMO for the Non-Uniform Pension Plan in the amount of \$18,695.00.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to ratify the ACH Payment to MEIT Inc. from the General Fund on September 8, 2026 for the October 2026 Employee Benefits Invoice.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to pay the expenses of September 14, 2026 as follows: General Fund - \$52,912.38; Recreation Fund - \$2,346.00; Sewer Fund - \$148,829.03; Liquid Fuels Tax Fund - \$3,320.48.

Roll Call:	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Marsilio	Yes	Mrs. Wilfert	Yes
	Mr. Nucci	Yes		

The MOTION carried unanimously.

BUILDING & ZONING/CODE ENFORCEMENT – Jim Marsilio

Mr. Marsilio had no report. Mrs. Wilfert asked him to thank Zachary Thompson for the through job he is doing with Code Enforcement.

MAYOR’S REPORT – Sharon Stetz

Mayor Stetz reported that for the month of August 2026 the Police Department answered 175 calls and the total amount collected from the Magistrate’s Office was \$412.77.

SECRETARY’S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR’S REPORT – Robert Garvin

Solicitor Garvin commented about how unnecessarily overwhelming the Right to Know requests have become due to some burdensome requests.

PRESIDENT’S REPORT – Richard Nucci

President Nucci reported that they are currently wrapping up the new Police Contract.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no Public Comment.

MOTION TO ADJOURN

A Motion was made by Mrs. Radzanowski; seconded by Ms. Ellis; to adjourn the Council Meeting. The Motion carried unanimously. The Regular Council Meeting was adjourned at 7:06 p.m.

Respectfully Submitted,

Connie Klauck, Secretary

