BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

June 8, 2026

The June 8, 2026 Council Meeting of Ingram Borough was brought to order by Council President Richard Nucci at 6:30 p.m. in the Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:

Richard Nucci – President

Peter Fiset – Vice President

Jerry Ellis

Denise Embrey

Jim Marsilio

Sue Radzanowski

Samantha Wilfert

Also Present Were:

Sharon Stetz – Mayor

Robert Garvin – Solicitor

Bryan Flaugh – Engineer

Connie Klauck – Secretary

REQUESTS FROM CITIZENS

Jerry Croushore attended the meeting to show his respects to Council and thanked them for the work that they do for the Borough.

Janet Wood, Ingram Historical Society, would like Ingram to take part in Bells Across America. It is a National Bell Festival that will take place on July 4, 2026 at 2:50 p.m. The bell is to be rung 13 times to represent the thirteen original colonies and local citizens will be chosen to ring the bell. The program will last a half hour with an invocation, presentation of colors, Pledge of Allegiance, story of event, tolling of the bell and a prayer of remembrance. Councilwoman Embrey will meet with Janet Woods to discuss details.

Zowhair Mkais, 5 West Prospect Avenue, is frustrated with the work being done on Ingram Avenue and the effects on his property. He stated that during a rainstorm he had large amounts of water in his basement, the crack in his sidewalk has become larger and now there is no water service to his building. Mr. Nucci informed him that Steven Palmer, Public Works Foreman, met with Pennsylvania American Water to see what the supply issue is. He assured Mr. Mkais that if there is anything the Borough can do to help the situation it will and if it is the Borough's responsibility it will be handled.

Lori Miller, 5 West Prospect Avenue, stated that as a building owner she would like to see better communication with the Borough for when emergencies arise. Mr. Nucci told her that any emergencies should be called into to Ingram Borough Police and they will contact whomever is needed. Once they were notified last Saturday about the water supply issue, Mr. Palmer was notified and checked out situation.

Ms. Miller also asked that if the basketball courts are not opening up again could they be turned into more Pickleball Courts? Mrs. Wilfert explained that due to the cost of installing Pickleball Courts that would not be possible without grant money. Ms. Miller also suggested that because the current Pickleball Courts are getting used so much the Borough may need some kind of reservation system in the future.

Rich Kownacki, 5 Danvers Avenue, was checking on the status of the designated Handicapped parking signs. Mr. Nucci informed him that they are ready to be ordered for his spot and that he will be contacted soon.

The owner of 106 Hodgson informed Council that the garbage and recycling has not been picked up due to a low-lying wire by the school. Mr. Nucci responded that the issue has been addressed by Steven Palmer and should be fixed soon.

Ron McClellen, 50 West Prospect, reported that the Ingram Historical Society would like to launch the "Scully Bell" Restoration Project, with the goal of completely restoring and remounting Ingram's school bell memorial. Mr. McClellan requested consent from Council to begin preliminary steps for this project. President Nucci agreed to it and said that the Borough will help if possible.

ENGINEER'S REPORT – Bryan Flaugh

Mr. Flaugh reported that two of the pole bases for the new traffic signals have been installed and that the contractor has been busy forming and pouring the curb and sidewalk. The project is still running on the projected schedule.

The Bids have been received for the Mt. Airy stair project. Mr. Flaugh is following up on the references for the lowest bidder, which was for $62,600.00

Preliminary work is still being done with the Tot Lot Park renovation project and will proceed as soon as possible.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steven Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mr. Fiset; seconded by Ms. Embrey; to approve the minutes of the May 11, 2026 Regular Council Meeting. The Motion carried unanimously.

COMMITTEE REPORTS

<u>GENERAL GOVERNMENT</u> – Denise Embrey

Ms. Embrey had no report.

POLICE & FIRE – Jerry Ellis

Mr. Ellis reported that there were 6 fire calls in the month of May 2026.

Mr. Ellis informed Council that the Masons would like to host an event in August, use the Borough Parking lot and have Food Trucks. Mr. Nucci said that Council will need more details and that the Food Truck Ordinance will need to be followed.

HIGHWAYS, HEALTH & SANITATION – Peter Fiset

Mr. Fiset reported that the Ingram Avenue Improvement Project is on schedule.

A MOTION was made by Mr. Fiset; seconded by Ms. Embrey; to approve the Pay Application in the amount of $16,000.00 to Minniefield Demolition Services, LLC for the construction demolition work completed for the C805660B – 16 Charlton Street Demolition, pending receipt of the Maintenance Bond, as per the Engineer's letter dated 6/3/2026. Ingram Borough will be reimbursed this amount from Char-West COG once the grant is closed out.

Roll Call:	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

PARKS & RECREATION – Smanatha Wilfert

Mrs. Wilfert reported that the Ing-RUN 5K will be hosting a Food Truck / Family Movie Night on June 24, 2026 in Foster Park. The Food Trucks will be there from 5:00 – 8:00 p.m. and the movie will start at 8:00 p.m.

Ingram Day will be held on October 3, 2026.

Mrs. Wilfert asked if a banner or sign could be put up at the Tot Lot, letting residents know that a new improved park is coming soon.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the May 14, 2026 payroll in the amount of $30,571.78 and the May 28, 2026 payroll in the amount of $30,400.81.

Roll Call:	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of May 12, 2026 as follows: General Fund - $506.08; Payroll Fund - $2,864.95.

Roll Call:	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of May 13, 2026 as follows: Capital Reserve Fund - $196,987.50.

Roll Call:	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of May 27, 2026 as follows: General Fund - $17,946.34; Recreation Fund - $354.60; Sewer Fund - $2,468.86; Liquid Fuels Tax Fund - $3,380.44.

Roll Call:	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of June 8, 2026 as follows: General Fund - $15,139.53; Recreation Fund - $568.81; Sewer Fund - $251,434.78.

Roll Call:	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

BUILDING & ZONING/CODE ENFORCEMENT – Jim Marsilio

Mr. Marsilio reported that the new Code Enforcement Officer, Zachary Thompson, was sworn in by Magistrate Kobistek on June 3, 2026 and that he has found him to be eager, enthusiastic and thorough in his work thus far.

Zachary Thompson was in attendance and introduced himself to Council.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that for the months of April and May the Police Department answered 431 calls and the amount collected from the Magistrate for the two months totaled $1,633.72.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

Solicitor Garvin had no report.

PRESIDENT'S REPORT – Richard Nucci

President Nucci reported that the Ingram Avenue Road work is going as planned and he asked all for their continued patience with the project. Once the Contractor completes the top section, milling and paving will begin on the lower part of the road.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no Public Comment.

MOTION TO ADJOURN

A MOTION was made by Mrs. Wilfert; seconded by Mr. Ellis; to adjourn the Council Meeting. The Motion carried unanimously. The Regular Council Meeting was adjourned at 6:54 p.m.

Respectfully Submitted,

Connie Klauck, Secretary