BOROUGH OF INGRAM

REORGANIZATION MEETING

January 5, 2026

Magistrate Jack Kobistek administered the Oath of Office to Council Members Denise Embrey, Jim Marsilio, Richard Nucci and Sue Radzanowski along with Mayor Stetz and Tax Collector Amy Connor.

Mayor Stetz called the Ingram Council Reorganization Meeting to Order at 6:40 p.m. Council members Ellis, Embrey, Fiset, Marsilio, Nucci, Radzanowski and Wilfert along with secretary – Connie Klauck and Solicitor Garvin were present.

Mayor Stetz asked for a MOTION to open nominations for the position of Council President. A MOTION was made by Mr. Ellis to open nominations for President of Council. The Motion carried unanimously. Mr. Fiset nominated Mr. Nucci. A MOTION was made by Ms. Embrey to close nominations; unanimously passed. Mr. Nucci was unanimously elected as President of Council.

Mayor Stetz asked for a MOTION to open nominations for the position of Council Vice-President. A MOTION was made by Mr. Ellis to open nominations for Vice-President of Council. The Motion carried unanimously. Mr. Nucci nominated Mr. Fiset. A MOTION was made by Mr. Ellis to close nominations; unanimously passed. Mr. Fiset was unanimously elected as Vice-President of Council.

Mayor Stetz turned the gavel over to President Nucci.

APPOINTMENT OF BOROUGH OFFICIALS AND EMPLOYEES

A MOTION was made by Mr. Fiset; seconded by Mrs. Radzanowski; to appoint the Law Firm of Goldberg, Kamin & Garvin as the Borough Solicitor.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to appoint The Gateway Engineers as the Borough's Engineering firm.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Ms. Embrey; to appoint the Law Firm of Weiss, Burkardt and Kramer, LLC as Solicitor to the Zoning Hearing Board.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to re-appoint the Borough employees including Police, Public Works and Administration under the current conditions of their respective contracts and under terms and conditions as provided for in the 2026 Budget.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to appoint Building Inspector Underwriters as the Building Inspector / Zoning Officer under the current terms and conditions of their contract.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to appoint Jordan Tax Service as the Tax Collector for Mercantile and Occupation Tax under the current terms and conditions of their contract.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to appoint Jordan Tax Service as the Delinquent Real Estate Tax Collector under the current terms and conditions of their contract.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to appoint Jordan Tax Service as the Current and Delinquent Sewage Fee Collector under the current terms and conditions of their contract.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Mrs. Wilfert; to appoint Hosack, Specht, Muetzel & Wood, LLP as the Borough auditor under current terms and agreement.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Ms. Embrey; to recognize the City of Pittsburgh as the Borough's official fire department in accordance with the current terms and conditions of the agreement between the Borough and the City of Pittsburgh.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Mrs. Wilfert to appoint Peter Fiset as emergency management coordinator. No discussion held; all were in favor – Motion passed.

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis to maintain all Act 511 and Realty Transfer Taxes at their current rates.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

APPOINTMENTS TO VARIOUS BOARDS AND OTHER APPOINTMENTS

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to appoint the Pittsburgh Post Gazette as the Official Borough Newspaper. No discussion held; all were in favor – Motion passed.

A MOTION was made by Mr. Fiset; seconded by Mrs. Radzanowski; to appoint PNC and Brentwood Banks as the Borough Depositories.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The Motion carried unanimously.

A MOTION was made by Mr. Fiset; seconded by Mrs. Radzanowski; to appoint Mr. Nucci as the primary delegate and Mr. Marsilio as the alternate delegate to the Char-West COG. No discussion held; all were in favor – Motion passed.

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to appoint Ms. Embrey as President Pro Tempore of Council. No discussion held; all were in favor – Motion passed.

MOTION TO ADJOURN

A Motion was made by Ms. Embrey; seconded by Mr. Ellis; to adjourn the meeting. The Motion carried unanimously. Meeting adjourned at 6:53 p.m.

Respectfully Submitted,

Connie Klauck - Secretary