BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

February 9, 2026

The February 9, 2026 Regular Council Meeting of Ingram Borough was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:	Also Present Were:
Richard Nucci – President	Sharon Stetz – Mayor
Peter Fiset – Vice President	Robert Garvin – Solicitor
Jerry Ellis	Bryan Flaugh – Engineer
Denise Embrey	Connie Klauck – Secretary
Jim Marsilio	
Sue Radzanowski	
Samantha Wilfert	

PUBLIC HEARING

The Meeting opened with the advertised Public Hearing for Ordinance No. 1 of 2026 regarding illumination in the R3, C2 and C3 Zoning districts. Solicitor Garvin informed all that this amendment would prohibit lights shining in neighbor's windows throughout the entire Borough. The Legal advertisement and the review from the Planning Division of Allegheny County Economic Development (ACED), dated January 16, 2026, will be included in the minutes from this Public Hearing.

A Motion was made by Ms. Embrey; seconded by Mr. Ellis; to adjourn the Public Hearing back to the Regular Council Meeting. The motion carried unanimously.

REQUESTS FROM CITIZENS

Michael and Jen Boyd, 434 Union Avenue, asked for an update on the repair of the Mt. Airy stairs that have collapsed. President Nucci informed the Boyds that Council has received the Gateway Engineers report on the damage and that the project, replacing from the first landing down to Union Avenue, will go out for bid as soon as possible, depending on the weather. He also stated that there is not a short-term fix that would be safe for use. Once the project does get started, it should take 1 to 2 weeks for completion.

ENGINEER'S REPORT – Bryan Flaugh

Mr. Flaugh reported that Mele, Mele & Sons will begin the Ingram Avenue Improvement project as soon as possible, weather permitting.

Mr. Flaugh and Mr. Palmer had a Pre-Construction meeting with Minniefield Demolition Services about the demolition of 16 Charlton and the work should begin next week.

There will be a meeting with Steve Palmer regarding the upcoming Foster Park bathroom renovations soon.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to approve the minutes of the January 5, 2026 Reorganization Meeting and the Regular Council Meeting. The Motion carried unanimously.

COMMITTEE REPORTS

<u>GENERAL GOVERNMENT</u> – Densie Embrey

A MOTION was made by Ms. Embrey; seconded by Mr. Ellis; to approve the use of and waive the rental fee of Memorial Hall for Ingram Civic Club to host a Community Movie Night on February 15, 2026.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Ms. Embrey; seconded by Mr. Ellis; to purchase 60 service hours from DEP Technologies, Inc., in the amount of $6,210.00, a discount of 10% on labor.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

POLICE & FIRE – Jerry Ellis

Mr. Ellis reported that there were 9 fire calls for the month of January 2026.

A MOTION was made by Mr. Ellis; seconded by Ms. Embrey; to authorize an expenditure to Markl Supply Company, Inc., in the amount of $4,032.00, for the purchase of 3 new ballistic vests and accessories for the Police Department.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

HIGHWAYS, HEALTH & SANITATION – Peter Fiset

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to ratify the voice vote of January 14, 2026, awarding the 16 Charlton Street Demolition project to Minniefield Demolition Services, LLC in the amount of $16,000.00 and reject other bids received, based on the Borough Engineer's letter of January 14, 2026. The project is to be administered by the Char-West COG.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

PARKS & RECREATION – Samantha Wilfert

Mrs. Wilfert reported that the Committee has had several meetings and is continuing to work on the Tot Lot renovation project planning.

The annual Easter Egg Hunt will be held on Saturday April 4, 2026.

A MOTION was made by Mrs. Wilfert; seconded by Mr. Fiset; to authorize expenses for the 2026 Easter Egg Hunt, not to exceed $2,000.00.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the January 8, 2026 payroll in the amount of $33,661.76, the January 22, 2026 payroll in the amount of $27,618.12 and the February 5, 2026 payroll in the amount of $31,488.27.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of January 5, 2026 as follows: General Fund - $766.95; Payroll Fund - $2,484.78.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of January 12, 2026 as follows: General Fund - $69,592.18; Recreation Fund - $286.66; Sewer Fund - $4,346.58; Payroll Fund - $2,925.36; Liquid Fuels Tax Fund - $7,330.25.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of January 22, 2026 as follows: General Fund - $13,985.90; Recreation Fund - $62.02; Payroll Fund - $2,390.48.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of February 9, 2026 as follows: General Fund - $48,865.38; Recreation Fund - $280.79; Sewer Fund - $1,652.25; Payroll Fund - $2,608.61; Liquid Fuels Tax Fund - $4,632.44.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

<u>BUILDING & ZONING / CODE ENFORCEMENT</u> – Jim Marsilio

Mr. Marsilio reported that Ingram has an opening for a Code Enforcement Officer. He is working with his committee to develop a job description for the position. They will hold a meeting in the next week to further discuss.

A MOTION was made by Mr. Marsilio; seconded by Mr. Ellis; to adopt Ordinance No. 1 of 2026 AMENDING CHAPTER 185 ZONING, ARTICLE VI, R3 HIGH DENSITY RESIDENTIAL DISTRICT, SECTION 185-38, SPECIAL PROVISIONS, BY THE ADDITION OF SECTION 185-38 C., SPECIAL PROVISIONS RELATED TO ILLUMINATION, TO PROVIDE FOR RESTRICTIONS RELATIVE TO ILLUMINATION EMANATING FROM RESIDENTIAL PROPERTY; AMENDING CHAPTER 185 ZONING, ARTICLE VIII, C2 COMMUNITY BUSINESS DISTRICT, BY AMENDING SECTION 185-56, SPECIAL PROVISIONS, TO PROVIDE FOR RESTRICTIONS RELATIVE TO ILLUMINATION; AMENDING CHAPTER 185 ZONING, ARTICLE IX, C3 SPECIAL DISTRICT, BY AMENDING SECTION 185-63, SPECIAL PROVISIONS, TO PROVIDE FOR RESTRICTIONS RELATIVE TO ILLUMINATION AND PROVIDING PENALTIES FOR A VIOLATION.

ROLL CALL:	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes
	Mr. Marsilio	Yes		

The MOTION carried unanimously.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 163 calls in the month of January 2026 and the total amount collected from the Magistrate's Office was $354.65.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

Solicitor Garvin had no report.

PRESIDENT'S REPORT – Richard Nucci

President Nucci reported that he has been meeting with Mr. Marsilio and Mr. Fiset to address some of the Property Maintenance issues. They will be publishing some reminders about it on the Spring Flyer along with the Easter Egg Hunt and Borough project updates. He asked Council to let him know if they would like anything included on the Flyer.

Mr. Nucci informed Council that Public Works has been dealing with some issues with a shortage of salt with Compass Minerals.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

Mr. Boyd said that there are a few houses around him on Union Avenue that are in disrepair or abandoned.

MOTION TO ADJOURN

A MOTION was made by Mr. Ellis; seconded by Mrs. Wilfert; to adjourn the Council Meeting. The Motion carried unanimously. The Regular Council Meeting was adjourned at 6:54 p.m.

Respectfully Submitted

Connie Klauck, Secretary