BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

October 13, 2025

The October 13, 2025 Regular Council Meeting of Ingram Borough was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Municipal Building.

Members Present:	Also Present Were:
Richard Nucci – President	Robert Garvin – Solicitor
Karen Dixon – Vice President	Bryan Flaugh – Engineer
Jerry Ellis	Sharon Stetz – Mayor
Peter Fiset	Connie Klauck – Secretary
Sue Radzanowski	
Samantha Wilfert	

REQUESTS FROM CITIZENS

Austin Nicholls, 2668 Center Street, had attended the Council Meeting in July 2025 with complaints about the renters that lived next to him. Mr. Nicholls reported that his situation has improved and expressed thanks to the Ingram Police Department and to Council. He stated that he is in full support of the Rental Property Inspection program that is being initiated because he knows that there are other residents in Ingram having similar issues that he dealt with.

Michael DuBois, 2 Valois Avenue, asked Council to consider a reconstruction of the basketball courts in Foster Park. He thinks that the courts should be the heart of the park and that they would help the young men in the community by preventing loneliness.

Bailey Sinicrope, 2 Valois Avenue, asked why the basketball nets were removed. President Nucci responded that there was a tremendous amount of crime and vandalism as well as many reports of parents uncomfortable having their children in the park. Ms. Sinicrope feels that the issues would not be resolved by removing the nets. She would also like to be able to have dogs in Foster Park and would like Council to consider changing the rules on that.

ENGINEER'S REPORT – Bryan Flaugh

Mr. Flaugh reported that the Ingram Avenue Improvement Project is continuing to move forward.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to approve the minutes of the September 8, 2025 Regular Council Meeting. The Motion carried unanimously.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

A MOTION was made by Ms. Embrey; seconded by Mr. Ellis; to ratify the email vote of September 23, 2025 accepting the Replacement Proposal from Craft Heating & Cooling in the amount of $20,975.00 for the replacement of the Air Conditioner units in Memorial Hall.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

POLICE & FIRE – Jerry Ellis

Mr. Ellis reported that there were 6 fire calls in the month of September 2025.

A MOTION was made by Mr. Ellis; seconded by Mr. Fiset; to advertise an Ordinance authorizing the entry into an Intergovernmental Cooperation Agreement with the City of Pittsburgh for fire protection services for a 10-year term.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Ms. Embrey; to ratify the email vote of October 6, 2025 accepting the quote from Greenwich Insurance Company for Police Professional Liability Insurance in the amount of $4,902.00. The policy period is October 22, 2025 – October 22, 2026.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

A MOTION was made by Ms. Dixon; seconded by Mr. Fiset; to adopt Resolution No. 9 of 2025 authorizing the execution of the Transfer Agreement and related documents, instruments and agreements with ALCOSAN and the transfer to ALCOSAN of certain sewer system assets in accordance therewith. Subject to review and approval of Borough Engineer.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

A MOTION was made by Ms. Dixon; seconded by Ms. Embrey; to adopt Resolution No. 10 of 2025 to enter into an Interagency Cooperation Agreement with Pittsburgh Regional Transit for Right to Enter on sidewalk for Ingram Avenue Improvement Project, pending on Borough Legal and Engineer review.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

PARKS & RECREATION – Samantha Wilfert

Mrs. Wilfert reported that there are three events coming up:

1. Pumpkin painting on October 19, 2025, being held in field in Foster Park.

2. Halloween parade and Trick or Treating on October 25, 2025 at 1:00 p.m.

3. Annual Light up Night on Saturday, December 6, 2025.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the September 18, 2025 payroll in the amount of $30,560.44 and the October 2, 2025 payroll in the amount of $29,260.16.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of Ingram Day expenses of September 13, 2025 as follows: Recreation Fund - $5,698.13.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to approve an expenditure to SHACOG in the amount of $14,148.05 for the final payment of the Joint Municipal Preventative Maintenance Project Year 14 (2024) CCTV Inspections and Cleaning, as outlined in the Engineer's letter of August 28, 2025.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of September 15, 2025 as follows: General Fund - $19,276.62; Recreation Fund - $165.07; Sewer Fund - $14,148.05; Payroll Fund - $2,492.67; Liquid Fuels Tax Fund - $3,617.12.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of September 30, 2025 as follows: General Fund - $2,121.70; Recreation Fund - $5,452.50; Payroll Fund - $2,367.71.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of October 13, 2025 as follows: General Fund - $36,307.24; Sewer Fund - $2,063.60; Payroll Fund - $218.66.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The MOTION carried unanimously.

BUILDING & ZONING / CODE ENFORCEMENT – Peter Fiset

Mr. Fiset thanked Ms. Dixon and Mrs. Radzanowski for their work with the Borough's Code Enforcement. He reported the he will be having a committee meeting and continuing work on the Rental Inspection program.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 199 calls in September 2025 and that the total collected from the Magistrate's Office was $475.76.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

Mr. Garvin had no report.

PRESIDENT'S REPORT – Richard Nucci

President Nucci reported that the COG contract for the Park Bathroom Grant has been signed and will be moving forward in 2026.

The Char-West COG meeting and dinner will be held in Memorial Hall on Thursday, October 16, 2025. Mr. Nucci invited all of Council to attend.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no Public Comment.

ADJOURNMENT

A MOTION was made by Ms. Embrey; seconded by Mrs. Radzanowski; to adjourn the Council Meeting. The Motion carried unanimously. The Regular Council Meeting was adjourned at 6:51 p.m.

Respectfully Submitted,

Connie Klauck, Secretary