BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

January 13, 2025

The January 13, 2025 Regular Council Meeting of Ingram Borough was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:	Also Present Were:
Richard Nucci – President	Robert Garvin – Solicitor
Karen Dixon – Vice President	Connie Klauck – Secretary
Jerry Ellis	Sharon Stetz – Mayor
Denise Embrey	
Peter Fiset	
Sue Radzanowski	
Samantha Wilfert	

REQUESTS FROM CITIZENS

Ken Myers, 211 Maxwell Street, attended to clarify that when he complained previously about parking along South Linshaw Avenue it was because of the construction that was being done and not because of the Bridge City Barber Shop patrons.

Roy Patton, 26 Vancouver Street, asked Council when Ingram Avenue will be repaired and repaved. Mr. Nucci informed Mr. Patton that he will give a report on the Ingram Avenue later in the meeting.

David Wojtaszek, 18 Charlton Street, asked Council if anything can be done about 16 Charlton Street. The house is still in disrepair and he is worried that it will affect him being able to sell his home or his ability to get his homeowner's insurance policy renewed. Mr. Nucci assured Mr. Wojtaszek that he will speak with the Code Enforcement Officer about the house.

Ingram Police Officer Scott Weiler attended the meeting concerning the letter that he had submitted to Council. He and his fellow patrolmen would like to have some of the language of the Police Contract changed. Mr. Nucci asked him to reach out to him with the specific language changes and he will pass it through to the proper committee for review.

President Nucci reported that the repair / repaving project for Ingram Avenue totals around 1.5 million dollars. It has taken some time, but the Borough has gotten a grant for $550,000.00 and is currently working with Gateway Engineers to work out the specifics of the project.

ENGINEER'S REPORT – Bryan Flaugh

Mr. Flaugh reported that they are finalizing the design for the Ingram Avenue Project and letter have been sent out to the utility companies. Design plans and spec plans should be done by the end of the month.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mr. Ellis; seconded by Ms. Embrey; to approve the minutes of the December 9, 2024 Regular Council Meeting. The Motion carried unanimously.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

Ms. Embrey had no report.

POLICE & FIRE – Jerry Ellis

Mr. Ellis reported that there were 5 fire calls for the month of December 2024.

HIGHWAYS, HEALTH & SANITATION - Karen Dixon

Ms. Dixon started her report by informing Mr. Patton that her priority with the Ingram Avenue Project is scheduling it when it will have the least amount of impact on the school buses and Ingram Avenue traffic.

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to authorize the engineer to prepare bid documents and advertise for the Ingram Avenue Reconstruction and Traffic Signal Replacement Project.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

PARKS & RECREATION – Samantha Wilfert

The Easter Egg Hunt has been scheduled for April 12, 2025 with a rain date of April 19, 2025.

President Nucci is working on solidifying a Char-West COG grant in the amount of $45,000.00 for the Foster Park bathroom upgrades.

FINANCE – Sue Radzanowski

Mrs. Radzanowski reported that she will be meeting with a Huntington Bank representative to see how their proposal compares to the one that Council received from Brentwood Bank last month, concerning the Borough Bank accounts currently at PNC Bank.

A MOTION was made by Mrs. Radzanowski; seconded by Mrs. Wilfert; to ratify the payment of the December 12, 2024 payroll in the amount of $30,915.07, the December 26, 2024 payroll in the amount of $29,259.35 and the January 9, 2025 payroll in the amount of $29,204.08.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on December 9, 2024 as follows: General Fund - $21,698.97; Recreation Fund - $8,719.69; Sewer Fund - $7,115.00; Payroll Fund - $2,719.66.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to ratify the payment of expenses on December 19, 2024 as follows: General Fund - $28,862.92; Recreation Fund - $117.09; Sewer Fund - $6,784.47; Payroll Fund - $2,541.37.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Dixon; to ratify the payment of expenses on December 30, 2024 as follows: General Fund - $112,524.93; Recreation Fund - $224.99; Sewer Fund - $1,752.33; Payroll Fund - $2,453.12; Liquid Fuels Tax Fund - $5,509.72.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Dixon; to exonerate the Borough Real Estate Tax Collector from further collection of 2024 Real Estate Tax for the Borough. This exoneration does not apply to their collection of delinquent Real Estate Taxes.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Dixon; to adopt Resolution No. 1 of 2025 establishing the contribution rate for the members of the Ingram Borough Police Pension Plan for the 2025 calendar year at 5%.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Ellis; to approve an expenditure to Swede Construction Corp. in the amount of $21,902.25 for CD 47.7.2C ADA Curb Ramps Payment App No. 1, to be paid directly from Char- West COG, as outlined in the Engineer's letter of January 9, 2025.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of January 9, 2025 as follows: General Fund - $43,268.76; Sewer Fund - $20,489.38; Payroll Fund - $2,683.67; Liquid Fuels Tax Fund - $924.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried Unanimously.

BUILDING & ZONING / CODE ENFORCEMENT – Peter Fiset

Mr. Fiset reported that he is following up on the lighting complaint that was received late summer.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 146 calls for the month of December 2024 and that the total amount received from the Magistrate's Office totaled $204.71.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

The City of Pittsburgh Assistant Solicitor, Cameron Crowe, contacted Mr. Garvin and reported that he will be meeting with the City Fire Officials about extending the Fire Contract and will touch base after.

Mr. Garvin reported that he received communication from Bill Linnert, CEO at Jordan Tax Service, right before the Council Meeting. Mr. Linnert sent over the agreement for the Borough of Ingram/ Patricia Romonovich and Montour School District deputization of Deputy Tax Collector, Jordan Tax Service. Council discussed briefly.

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to amend the January 13, 2025 Agenda. No Discussion held; all were in favor – the motion carried unanimously.

A MOTION was made by Ms. Embrey; seconded by Mr. Ellis; to authorize the entry into the Agreement with Ingram Borough and Montour School District deputizing Jordan Tax Service as the deputy tax collector, until December 31, 2025 and adopt Resolution No. 2 of 2025 stating as such and setting compensation rate.

The Motion carried Unanimously.

PRESIDENT'S REPORT – Richard Nucci

President Nucci had no report.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

Cody Sheets, owner of Bridge City Barber Company located at 206 Maxwell Street, attended the Council Meeting to request that Council amends Ordinance 02-2024, which was adopted at the 12/9/2024. The Ordinance prohibits parking on the west side of South Linshaw Avenue from the extended curbline of Maxwell Stret to a location 80 feet north along South Linshaw Avenue. Mr. Sheets stated that it would help with the parking for his business. He has many clients with physical disabilities needing parking. He originally placed phone calls to the Ingram Borough Police about the parking issue and was told that the side walk cannot be blocked. The truck traffic from Ingram Shopping Center is also causing an issue with parking along that side of the South Linshaw. Mr. Sheets stated that a No Parking sign was illegally posted then removed once he brought it to the Borough's attention. He informed all that the State mandate distance from a Stop Sign is 30 feet, not the 80 feet set out in the ordinance and he once again asked Council to amend Ordinance 02-2024.

MOTION TO ADJOURN

A MOTION was made by Ms. Dixon; seconded by Ms. Embrey; to adjourn the Council Meeting. The Motion carried unanimously. The Council Meeting was adjourned at 6:55 p.m.

Respectfully Submitted,

Connie Klauck, Secretary