BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

May 12, 2025

Prior to the start of the Council Meeting a brief Executive session was held to discuss a legal issue. A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to adjourn the Executive Session. The Motion carried unanimously; Executive session adjourned at 6:30 p.m.

The May 12, 2025 Regular Council Meeting of Ingram Borough was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:	Also Present Were:
Richard Nucci – President	Robert Garvin – Solicitor
Karen Dixon – Vice President	Bryan Flaugh – Engineer
Jerry Ellis	Sharon Stetz – Mayor
Denise Embrey	Connie Klauck – Secretary
Peter Fiset	
Sue Radzanowski	

REQUESTS FROM CITIZENS

David Wojtasek, 18 Charlton Street, attended the meeting to get an update on what is being done with 16 Charlton Street. Solicitor Garvin reported that he has filed a lawsuit against the homeowner to get the authorization by Court Order to take action. The owner must be served with a copy of the complaint, which has been posted at the dwelling, and the Judge permitted it be sent via mail and Certified mail to the PO BOX.

ENGINEER'S REPORT

Mr. Flaugh reported that the advertisement for bids has been published and the bids are due May 29, 2025. The Pre-bid meeting is being held May, 15, 2025.

He informed Council that he, along with Mr. Palmer and Ms. Klauck, are meeting with ALCOSAN this week to discuss Regionalization, which involves the voluntary transfer of some of the largest municipal sewers over to ALCOSAN ownership. Ms. Dixon added that this would involve one outstanding area in Ingram Borough.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to approve the minutes of the April 14, 2025 Regular Council Meeting. The Motion carried unanimously.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

Ms. Embrey had no report.

POLICE & FIRE – Jerry Ellis

Mr. Ellis reported that there were 4 fire calls for the month of April 2025.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to recommend the SHACOG Joint Municipal O&M CCTV Inspections & Cleaning – Year 15 be awarded to State Pipe Services, Inc. in the amount of $98,781.50, as outlined in the Engineer's letter of May 7, 2025. Ingram's share of the bid is estimated to be $19,405.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes

The MOTION carried unanimously.

PARKS & RECREATION – Samantha Wilfert

Due to Mrs. Wilfert's absence, Mr. Nucci reported that the additional cameras that were approved for Foster Park are going to cost more than originally quoted. The Committee will know more details soon.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the April 17, 2025 payroll in the amount of $28,835.18 and the May 1, 2025 payroll in the amount of $30,166.81.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of April 15, 2025 as follows: General Fund - $2,529.34; Recreation Fund - $43.81; Payroll Fund - $2,652.95; Liquid Fuels Tax Fund - $3,716.72.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses of April 27, 2025 as follows: General Fund - $8,705.87; Recreation Fund - $473.74; Cash Payroll - $2,502.87.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes

The MOTION carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of May 12, 2025 as follows: General Fund - $38,155.78; Recreation Fund - $857.97; Sewer Fund - $1,074.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mr. Nucci	Yes

The MOTION carried unanimously.

BUIILDING & ZONING / CODE ENFORCEMENT – Peter Fiset

Mr. Fiset reported the he, Ms. Dixon and Mr. Ellis are attending the class on Rental Property Inspection.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 176 calls for the month of April 2025 and that the total amount collected from the Magistrate's Office was $810.35.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

Solicitor Garvin had no report.

PRESIDENT'S REPORT – Richard Nucci

Mr. Nucci thanked Solicitor Garvin for being so helpful with the issues at 16 Charlton Street.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no Public Comment.

MOTION TO ADJOURN

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to adjourn the Council Meeting. The Motion carried unanimously. The Council Meeting was adjourned at 6:55 p.m.

Respectfully Submitted,

Connie Klauck, Secretary