BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

November 11, 2024

The November 11, 2024 Regular Meeting of Ingram Borough was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:	Also Present Were:
Richard Nucci – President	Robert Garvin – Solicitor
Karen Dixon – Vice President	Connie Klauck – Secretary
Jerry Ellis	Sharon Stetz – Mayor
Denise Embrey	Deborah Stecko - Treasurer
Peter Fiset	
Sue Radzanowski	
Samantha Wilfert	

REQUESTS FROM CITIZENS

Karen Cirrincione, whose mother Dorothy lives at 74 Evans Avenue, would like a military banner in honor of her father, who was in the Navy, hung in the Borough. Mayor Stetz will contact Ms. Cirrincione and see if there is any way to accommodate the request.

Sara DiCubellis, 14 Evans Avenue, thanked Council and the Police Department for all of the work they do. She is concerned with the amount of crime that has been going on and suggested some ideas to maybe cut down on crime. She would like to see more lighting, a drug task force, and educational community outreach/ watch and enforcement of the curfew. Mr. Nucci thanked her for attending and told her that he will try to arrange a meeting with her along with Mayor Stetz and Police Chief Doherty to discuss her ideas.

ENGINEERS REPORT – Bryan Flaugh

MH to MH Lining pre-CCTV has been completed. Liners are tentatively scheduled to be installed late November/early December. This work includes the MH to MH liner of the one of the storm sewer segments under Ingram Avenue.

Concrete has been installed for the ADA Ramps. Final asphalt and yard restoration is yet to be completed.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to approve the minutes of the October 14, 2024 Regular Council Meeting. The Motion was unanimously passed.

2025 BUDGET REVIEW

President Nucci and Deborah Stecko reviewed the Preliminary 2025 Budget with the members of Council. Highlighting any changes and offered explanations for the changes. They explained that with an increase in costs and the hiring of a new Full Time Police Officer, there will need to be a slight tax increase.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

Ms. Embrey had no report.

POLICE & FIRE – Jerry Ellis

Mr. Ellis reported that there were 2 fire calls for the month of October 2024.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

A MOTION was made by Ms. Dixon; seconded by Jerry Ellis; to adopt Resolution No. 11 of 2024 authorizing the execution of a Grant Agreement with ALCOSAN for the award to the Borough of a $51,600.00 Grant under the Revitalization of our Waterways ("GROW") Program for multiple source reduction projects in the Borough. The total approved project cost is $293,229.00. The Borough's share is $241,629.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Ms. Dixon; seconded by Mrs. Radzanowski; to advertise an Ordinance amending parking on South Linshaw Avenue as per the Borough Engineer's recommendation.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

PARKS & RECREATION – Samantha Wilfert

Mrs. Wilfert reported that the bathrooms at Foster Park closed today for the winter and that the Pickleball Courts will close 11/18/2024. Ms. Klauck will post the closures on Savvy Citizens and Ingramborough.org.

Light up Night is scheduled for Friday December 6, 2024.

A MOTION was made by Mrs. Wilfert; seconded by Mr. Fiset; to authorize expenditures for Light up Night, scheduled for 12/6/2024, not to exceed $600.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the October 17, 2024 payroll in the amount of $26,275.69 and the October 31, 2024 payroll in the amount of $25,180.96.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on October 28, 2024 as follows: General Fund - $23,543.89; Recreation Fund - $302.31; Sewer Fund - $2,850.37; Payroll Fund - $2,317.95; Liquid Fuels Tax Fund - $4,036.30.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to advertise the availability of the preliminary 2025 Budget.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to advertise an Ordinance setting the 2025 Real Estate Tax Millage at 6.4 MILLS.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

<u>BUILDING & ZONING / CODE ENFORCEMENT</u> – Peter Fiset

A MOTION was made by Mr. Fiset; seconded by Mrs. Radzanowski; to advertise a Food Truck and Mobile Vending ordinance.

Mr. Nucci explained that this Ordinance was started by a different committee in 2021.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 189 calls for the month of October 2024 and that the total amount received from the Magistrate's Office totaled $393.97.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

Mr. Garvin had no report.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no Public Comment.

MOTION TO ADJOURN

A MOTION was made by Mr. Fiset; seconded by Mr. Ellis; to adjourn the Council Meeting and to enter into an Executive Session. The Motion carried unanimously. The Council Meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

Connie Klauck, Secretary