BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

October 14, 2024

The October 14, 2024 Regular Meeting of Ingram Borough was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:	Also Present Were:
Richard Nucci – President	Tricia Henning – Solicitor
Karen Dixon – Vice President	Connie Klauck - Secretary
Jerry Ellis	Sharon Stetz – Mayor
Peter Fiset	
Sue Radzanowski	
Samantha Wilfert	

REQUESTS FROM CITIZENS

Gina Stacy, 113 Sampson Avenue, asked why the crosswalk lines haven't been painted. She would also like to see some better signage throughout the Borough such as cross walk and park. She has these concerns because of her kindergartener and other school children boarding the buses. President Nucci thanked her for her concerns and informed her that the Borough will try to remedy the issues.

ENGINEER'S REPORT – Bryan Flaugh

The Borough received a $51,600 GROW Grant from ALCOSAN. The total project cost is estimated at $293,229.00. This project includes MH to MH lining and MH Rehabilitation to satisfy the current Phase II Consent Order. There is an item later on in the agenda for Gateway to advertise and prepare bid documents.

For the Ingram Avenue Road Reconstruction and Traffic Signal Replacement project, field survey work has been completed. We will continue on with the road signal design and permitting. We also met with Chuck Rompala from PRT (Pittsburgh Regional Transit) to review the project scope. He didn't have any issues with the work being proposed. PRT requested a 48-hour notice prior to the road closure so that he can coordinate the bus route detours.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Ms. Dixon; seconded by Mrs. Wilfert; to approve the minutes of the September 9, 2024 Regular Council Meeting. The Motion was unanimously passed.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

Due to Ms. Embrey's absence, no report was given.

POLICE & FIRE – Jerry Ellis

Mr. Ellis reported that there were 5 fire calls for the month of September 2024.

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to ratify the phone vote of September 10, 2024 to make a conditional offer to Ian Steele for Full-Time Police officer.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to accept the quote for Police Professional Liability insurance from Greenwich Insurance in the amount of $4,318.00. The policy period runs from October 22, 2024 - October 22, 2025. Last year's quote was $4,435.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mr. Ellis; seconded Mrs. Wilfert; to hire Dale Mcglaughlin as a Part-time Police Officer at $30.00 per hour, starting 10/18/2024 contingent upon all conditions being met.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Mrs. Wilfert; to hire Ian Steele as a Full-time Police Officer, as per the contract, contingent upon all conditions being met.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to authorize the Borough Engineer to prepare bid documents and advertise for the Phase II Consent Order Sanitary Sewer Repair Contracts.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to recommend the SHACOG Joint Municipal O&M Preventative Maintenance – (Year 14) be awarded to State Pipe Services, Inc. in the amount of $150,733.75 as outlined in the Engineer's letter of October 11, 2024. Ingram's share of the bid is estimated to be $17,545.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

PARKS & RECREATION – Samantha Wilfert

Mrs. Wilfert reported that Ingram Days was a success and thanked all that were involved.

IngRUN is sponsoring a movie night in Foster Park on Friday, October 18, 2024. They are showing Hocus Pocus and are providing popcorn and water.

The Halloween parade / trick or treating will be held on Saturday October 26, 2024 beginning at 1:00 at the Municipal Building.

FINANCE:

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the September 19, 2024 payroll in the amount of $28,514.59 and the October 3, 2024 payroll in the amount of $28,152.31.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on September 16, 2024 as follows: Recreation Fund - $800.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on September 19, 2024 as follows: Recreation Fund - $250.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on September 25, 2024 as follows: General Fund - $16,239.21; Recreation Fund - $5,431.86; Payroll Fund - $2,416.32.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of October 14, 2024 as follows: General Fund - $103,075.24; Recreation Fund - $2,663.65; Sewer Fund - $3,368.05; Payroll Fund - $2,633.93; Liquid Fuels Tax Fund - $3,564.46.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

BUILDING & ZONING/CODE ENFORCEMENT – Peter Fiset

Mr. Fiset reported that he is continuing to look for a Company to handle a rental inspection program.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 152 calls for the month of September 2024 and that the total amount received from the Magistrate's Office totaled $346.89.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Tricia Henning

Ms. Henning had no report.

PRESIDENT'S REPORT – Richard Nucci

Mr. Nucci gave a preliminary report on the Draft 2025 Budget.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no Public Comment.

MOTION TO ADJOURN

A MOTION was made by Ms. Dixon; seconded by Mrs. Radzanowski; to adjourn the Council Meeting and to enter into an Executive Session. The Motion carried unanimously. The Council Meeting was adjourned at 6:47 p.m.

Respectfully Submitted,

Connie Klauck, Secretary