BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

September 9, 2024

The September 9, 2024 Regular Meeting of Ingram Borough Council was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:	Also Present Were:
Richard Nucci – President	Robert Garvin – Solicitor
Karen Dixon – Vice President	Connie Klauck – Secretary
Jerry Ellis	Sharon Stetz – Mayor
Denise Embrey	
Peter Fiset	
Sue Radzanowski	
Samantha Wilfert	

REQUESTS FROM CITIZENS

Mr. Berkhouse, Sterling Street, attended the meeting to make Council aware of a dog that attacked his dog last December. They were walking down the sidewalk and a dog barreled out of his owner's home front door and attacked Mr. Berkhouse's dog. At the time he didn't report the issue and just covered the incurred medical bills. Last month the same dog attacked another resident's dog causing many injuries. Mr. Berkhouse would like the Council to review the Ordinance on dog and possibly make some changes. Mr. Nucci assured him that Council will do what they can and will have Mr. Garvin, Borough Solicitor, review what can be done in regards to dogs, i.e. fence heights, invisible fence install requirements.

ENGINEER'S REPORT – Bryan Flaugh

Mr. Flaugh reported that they are looking to schedule the SHACOG MH to MH Lining pre-con meeting this week or next. Jet Jack is the contractor for that project.

Robinson Pipe has started the CCTV work in the Borough today. That work will take about 2 weeks to complete.
The go ahead was received from PennDOT to start the design on the Ingram Avenue Road Reconstruction and Traffic signals. We are currently coordinating the survey work to kick off the design.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Ms. Embrey; seconded by Mrs. Wilfert; to approve the minutes of the August 12, 2024 Regular Council Meeting. The Motion was unanimously passed.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

Ms. Embrey reported that Public Works has poured the concrete for installing the bench that was donated by the Historical Society. The American Legion Frank R. Kirk Post 145 Memorial stone has been moved to the base of the flag pole in front of the Borough Building.

POLICE & FIRE – Jerry Ellis

Mr. Ellis reported that there were 3 fire calls for the month of August 2024.

It was reported by Mr. Nucci that the background check on the potential new full time Police Officer has been completed and that the process is now moving forward with a conditional offer and the Physical / Psychological exams.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

Ms. Dixon reassured Council that when the Ingram Avenue Road Reconstruction and Traffic signals project begins that the timeline will be mindful of the Montour School bus schedules.

PARKS & RECREATION – Samantha Wilfert

Mrs. Wilfert reported that punch list of items, at Foster Park, has been completed in order to get ready for Ingram Day and that the Flyers of upcoming events have been hand delivered to the residents.

She also reported that the Ing-RUN 5K raised $9300.00, which will be donated to the park fund.

Mrs. Wilfert then thanked Gateway Engineers for their donation to Ingram Day. She also thanked Mr. Nucci because, due to his ball field upkeep, $900.00 has been donated from Softball teams, of which a check of $300.00 has been received.

A MOTION was made by Mrs. Wilfert; seconded by Mr. Fiset; to adopt Resolution No. 10 of 2024 authorizing the filing of an application for funds with the Redevelopment Authority of Allegheny County for the Tot Lot Park Improvements and to designate Chat-West COG as the official to file the applications, documents and forms.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Wilfert; seconded by Mr. Ellis; to approve an expenditure in the amount of $250.00 to Tracy Colussy for character appearance and show at Ingram Days on September 21, 2024.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Wilfert; seconded by Mr. Ellis; to approve an expenditure in the amount of $250.00 to Fun Services for a Chuck o Luck Wheel Rental and Delivery for Ingram Days on September 21, 2024.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the August 22, 2024 payroll in the amount of $28,184.01 and the September 5, 2024 payroll in the amount of $28,830.59.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on August 20, 2024 as follows: General Fund - $4,609.35; Recreation Fund - $143.75; Payroll Fund - $2,268.53.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of September 9, 2024 as follows: General Fund - $36,173.00; Recreation Fund - $16,868.26; Sewer Fund - $174,793.13; Payroll Fund - $2,639.21; Liquid Fuels Tax Fund - $3,527.90.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to adopt Resolution No. 8 or 2024 approving the 2025 MMO for the Police Pension Plan in the amount of $54,538.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to adopt Resolution No. 9 of 2024 approving the 2025 MMO for the Non-Uniform Pension Plan in the amount of $7540.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes
	Mr. Fiset	Yes		

The Motion carried unanimously.

<u>BUILDING & ZONING/CODE ENFORCEMENT</u> – Peter Fiset

Mr. Fiset reported that they are continuing to work on the Rental Inspection project. There will be a meeting with Char-West COG on 9/19/2024 presenting the proposed program to other communities.

Mr. Fiset asked if markings for the Bocce Courts in Foster Park could be done? He even offered to do them himself.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 136 calls for the month of August 2024. The check from the Magistrate's Office has not been received yet.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

Mr. Garvin had no report.

PRESIDENT'S REPORT – Richard Nucci

Mr. Nucci reported that Ingram Borough will be receiving a grant of $44,000.00 from Char-West COG for the new bathrooms at Foster Park. The previous project plans will be reviewed and pared down.

The new fire contract with the City of Pittsburgh is upcoming, Mr. Nucci assured Council that money has been budgeted and put aside to cover the costs incurred.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no public comment.

MOTION TO ADJOURN

A MOTION was made by Ms. Dixon; seconded by Mrs. Wilfert; to adjourn the Council Meeting. The Motion carried unanimously. The Council Meeting was adjourned at 7:07 p.m.

Respectfully Submitted,

Connie Klauck, Secretary