BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

May 13, 2024

The May 13, 2024 Regular Meeting of Ingram Borough Council was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Borough Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members Present:	Also Present Were:
Richard Nucci – President	Robert Garvin – Solicitor
Karen Dixon – Vice President	Bryan Flaugh – Engineer
Jerry Ellis	Connie Klauck – Secretary
Denise Embrey	Sharon Stetz – Mayor
Sue Radzanowski	

REQUESTS FROM CITIZENS

There were no requests from Citizens.

Terri Fischer and Al Pasquarelli, representatives from Waste Management, and Mike Liscinski and Christina Murtaugh, representatives from County Hauling Corporation, attended the meeting to answer any questions from Council about the upcoming Residential Solid Waste Collection Contract that they bid. Mr. Nucci explained to all in attendance that the contract was bid out with two options. Option 1 is for traditional manual collection, which County Hauling bid, and Option 2 is for automated cart collection at the curb, which Waste Management bid. Once all of the Council Member's questions were answered, the Meeting was recessed for an Executive Session.

The Executive session was from 7:00 p.m. – 7:14 p.m.

The representatives from the Waste Companies and all residents in attendance were invited back in to Memorial Hall.

ENGINEER'S REPORT – Bryan Flaugh

Mr. Flaugh has received notice that ALCOSAN has reviewed the Letter of Interest submission for grant funding under Cycle9 of the Green Revitalization of Our Waterways (GROW) program and that Ingram Borough has been invited to apply for the grant. The grant application is due on June 28, 2024.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to approve the minutes of the April 8, 2024 Regular Council Meeting. The Motion was unanimously passed.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

Ms. Embrey had no report.

POLICE AND FIRE – Jerry Ellis

Mr. Ellis reported that there were 6 fire calls in the month of April 2024.

HIGHWAYS, HEALTH AND SANITATION – Karen Dixon

A MOTION was made by Ms. Dixon; seconded by Mr. Fiset; to recommend the SHACOG Joint O&M CCTV Inspections and cleaning contract – (year 14) be awarded to Robinson Pipe Cleaning in the amount of $195,122.00 as outlined in the Engineer's letter of April 22, 2024. Ingram's share of the bid is estimated to be $26,360.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes

The Motion carried unanimously.

A MOTION was made by Ms. Dixon; seconded by Mr. Fiset; to approve an expenditure to State Pipe Services, Inc. in the amount of $10,902.54, as outlined in the Engineer's letter of April 25, 2024.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiest	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes

The Motion carried unanimously.

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to award the Residential Solid Waster Collection Contract to County Hauling/Noble Environmental for traditional manual collection for a three-year term, July 1, 2024 – June 30, 2027, in accordance with their proposal, subject to their entering into a contract with Ingram Borough.

Due to a conflict-of-interest Mr. Nucci abstained from voting.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes		

The Motion carried unanimously with the Council Members that were voting.

PARKS & RECREATION – Samantha Wilfert

Due to the absence of Mrs. Wilfert, Mr. Nucci reported on the progress being made at Foster Park. The roof for the pavilion is being installed, the security cameras are installed and working and there has been a meeting with the Audubon Society about utilizing some of the park land for conservation.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the phone vote of April 10, 2024 authorizing an expenditure to Ingram Girls Softball in the amount of $700.00 for the purchase of equipment.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the April 18, 2024 payroll in the amount of $27,668.32 and the May 2, 2024 payroll in the amount of $27,854.18.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on April 15, 2024 as follows: General Fund - $16,306.39; Payroll Fund - $2,559.81.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on April 25, 2024 as follows: General Fund - $27,078.72; Recreation Fund - $173.65; Sewer Fund - $706.86; Liquid Fuels Tax Fund - $11,261.90.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of May 13, 2024 as follows: General Fund - $35,537.55; Recreation Fund - $8,949.47; Sewer Fund - $24,474.79; Payroll Fund - $2,550.83.

ROLL CALL:	Ms. Dixon	Yes	Mr. Fiset	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes

The Motion carried unanimously.

BUILDING & ZONING / CODE ENFORCEMENT – Peter Fiset

Mr. Fiset reported that they are looking into options for a Building Code Group.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 188 calls for the month of April 2024. The income received from the Magistrate's Office totaled $936.12 for the month.

SECRETARY'S REPORT – Connie Klauck

Mrs. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

Mr. Garvin has been in contact with Cameron Crowe, an attorney in the Law Department for the City of Pittsburgh, concerning the Intergovernmental Agreement for Fire protection and getting the process started to potentially re-new or extend the agreement further.

PRESIDENT'S REPORT – Richard Nucci

President Nucci had no report.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no Public Comment.

MOTION TO ADJOURN

A MOTION was made by Ms. Dixon; seconded by Mrs. Radzanowski; to adjourn the Council Meeting. The motion carried unanimously. The Council Meeting was adjourned at 7:33 p.m.

Respectfully Submitted,

Connie Klauck, Secretary