BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

March 11, 2024

The March 11, 2024 Regular Meeting of Ingram Borough Council was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Borough Municipal Building. The Pledge of Allegiance was led by Mr. Fiset.

Members Present:

Richard Nucci – President

Karen Dixon – Vice President

Denise Embrey

Peter Fiset

Sue Radzanowski

Samantha Wilfert

Also Present were:

Robert Garvin – Solicitor

Bryan Flaugh – Engineer

Connie Klauck – Secretary

Sharon Stetz – Mayor

REQUESTS FROM CITIZENS

Donald Bennett – 1 Wheeler Avenue – asked if a Pickleball League was set up yet for the new courts at Foster Park. He spoke with the Rotary Club and they would like to volunteer to get one going if the Borough so desires.

ENGINEER'S REPORT – Bryan Flaugh

A virtual Scoping Field View meeting concerning the Ingram Brough Traffic Calming project is being held on Wednesday March, 13, 2024 at 10:00 a.m. with PennDOT representative Cherie DiDomenico.

The bids for the SHACOG 2024 Sanitary Sewer CCTV will be received on April 3, 2024.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN'S REPORT – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mrs. Wilfert; seconded by Ms. Dixon; to approve the minutes of the February 12, 2024 Regular Council Meeting. The Motion was unanimously passed.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

Ms. Embrey had no report.

POLICE & FIRE – Jerry Ellis

Due to the absence of Mr. Ellis, President Nucci reported that there weren't any fire calls for the month of February 2024.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

Ms. Dixon formally thanked President Nucci for chairing a meeting for her last week.

A MOTION was made by Ms. Dixon; seconded by Mrs. Wilfert; to accept the bid from Swede Construction Corporation, as per the Engineer's letter of February 20, 2024, in the amount of $24,500.00 for the ADA Curb Ramps. The CD Grant will cover $23,349.00 of the bid and Ingram Borough will have to pay the balance of $1,151.00.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

A MOTION was made by Ms. Dixon; seconded by Mr. Fiset; to authorize Connie Klauck, the Borough Secretary, to advertise the invitation to bid for residential solid waste/recycling collection for the new contract that would begin July 1, 2024.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

PARKS & RECREATION – Samantha Wilfert

Mrs. Wilfert reported that she is receiving very positive feedback about the new playground at Foster Park. She reminded Council that the Easter Egg Hunt will be held on Saturday March 23, 2024 at 12:00 with March 31st being the rain date. If any would like to help with the set-up, they can be at the Park at 9:00 a.m. that day.

The Committee is continuing work to close out the park grant and to plan a Park Opening event.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of the February 22, 2024 payroll in the amount of $29,116.51 and the March 7, 2024 payroll in the amount of $28,411.18.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on February 20, 2024 as follows: General Fund - $1,979.99; Payroll Fund - $2,386.20.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to ratify the payment of expenses on February 27, 2024 as follows; General Fund - $14,961.73; Recreation Fund - $121.29; Sewer Fund - $79.17; Liquid Fuels Tax Fund - $3,534.29.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to pay the expenses of March 11, 2024 as follows: General Fund - $39,212.51; Recreation Fund - $1.957.94; Sewer Fund - $3,752.34; Payroll Fund - $2,575.54.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

BUILDING & ZONING / CODE ENFORCEMENT – Peter Fiset

Mr. Fiset updated Council on the Committee's activities. He also read a letter that he received from Janet Woods, Ingram Borough Historical Society, requesting use of the large room downstairs of the Borough Building. Mr. Nucci informed all that he received the same request from Ms. Woods and that he informed her that the room is not available because it is undergoing renovations.

A MOTION was made by Mr. Fiset; seconded by Ms. Dixon; to authorize an expenditure to ZoneCo in the amount of $5,240.00 for Zoning Code ReWrite.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Ms. Embrey	Yes	Mrs. Radzanowski	Yes
	Mr. Fiset	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

MAYOR'S REPORT – Sharon Stetz

Mayor Stetz reported that the Police Department answered 107 calls for the month of February 2024. The income received from the Magistrate's Office totaled $581.62 for the month.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Robert Garvin

Mr. Garvin had no report.

PREISDENT'S REPORT – Richard Nucci

President Nucci reminded Council that they are invited to attend the Char-West COG dinner that is being held in Memorial Hall on Thursday March 21, 2024.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

Mr. Bennett asked what the Zoning Code Rewrite entails and if he could review prior to changes being adopted. Mr. Fiset assured him that any changes being made are standard and that it will be out for public review/comment once it is ready.

MOTION TO ADJOURN

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Fiset; to adjourn the Council Meeting. The Motion unanimously passed. The Council Meeting was adjourned at 6:46 pm.

Respectfully Submitted,

Connie Klauck, Secretary