BOROUGH OF INGRAM

REGULAR COUNCIL MEETING

April 8, 2024

The April 8, 2024 Regular Meeting of Ingram Borough Council was brought to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Borough Municipal Building. The Pledge of Allegiance was led by Jerry Ellis.

Members Present:

Richard Nucci – President

Karen Dixon – Vice President

Jerry Ellis

Denise Embrey

Sue Radzanowski

Samantha Wilfert

Also Present were:

Tricia Henning – Solicitor

Bryan Flaugh – Engineer

Connie Klauck – Secretary

REQUESTS FROM CITIZENS

There were no requests from Citizens.

ENGINEER'S REPORT – Bryan Flaugh

Mr. Flaugh reported that the date for opening the bids for the SHACOG 2024 Sanitary Sewer CCTV has been moved to Wednesday April 10, 2024 and that he has worked with Steve Palmer to make a preliminary list of repairs required.

A Letter of Intent has been submitted for the Cycle 9 Grow Grant. If approved a formal grant application will be due June 28, 2024.

POLICE REPORT – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to approve the minutes of the March 11, 2024 Regular Council Meeting. The Motion was unanimously passed.

COMMITTEE REPORTS

GENERAL GOVERNMENT – Denise Embrey

Ms. Embrey had no report.

POLICE &FIRE – Jerry Ellis

Mr. Ellis reported that there were 6 fire calls in the month of March 2024.

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to appoint Chris Wilfert to the Civil Service Commission for a 6-year term effective as of January 1, 2024 – December 31, 2029.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to appoint Jim Marsilio to the Civil Service Commission for a 4-year term effective as of January 1, 2024 – December 31, 2027.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to appoint Robert Keck to the Civil Service Commission for a 2-year term effective as of January 1, 2024 – December 31, 2027.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Karen Dixon; to adopt a Resolution confirming the appointments of Chris Wilfert (6-year term); Jim Marsilio (4-year term); and Robert Keck (2-year term) to the Ingram Borough Civil Service Commission.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

<u>HIGHWAYS, HEALTH & SANITATION</u> – Karen Dixon

*A MOTION was made by Ms. Dixon; seconded by Ms. Embrey; to amend the posted Agenda. No discussion held; all were in favor – motion carried unanimously.

A MOTION was made by Ms. Dixon; seconded by Jerry Ellis; to give notice of intent to extend the contract with Cargill for an additional one-year term commencing July 1, 2024 and ending June 30, 2025 for the purchase of rock salt.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

PARKS & RECREATION – Samantha Wilfert

A MOTION was made by Mrs. Wilfert; seconded by Jerry Ellis; to waive the rental fees for the Cub Scouts to rent the Rotary pavilion on Tuesday May 21, 2024.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

*A MOTION was made by Mrs. Wilfert; seconded by Jerry Ellis; to amend the posted Agenda. No discussion held; all were in favor – motion carried unanimously.

A MOTION was made by Mrs. Wilfert; seconded by Ms. Embrey; to ratify the phone vote of March 22, 2024 to purchase the park stage roof from Busy Beaver in the amount of $17,815.24.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

*A MOTION was made by Mrs. Wilfert; seconded by Ms. Embrey to amend the posed Agenda. No discussion held; all were in favor – motion carried unanimously.

A MOTION was made by Mrs. Wilfert; seconded by Jerry Ellis; to authorize an expenditure in the amount of $15,459.97 to David Davis Communications Inc for purchase and installation of security cameras in Foster Park.

Mrs. Wilfert informed Council that the total cost may be off-set by a donation from the Crafton/Ingram Rotary Club.

ROLL CALL:	Ms. Dixon	Yes	Mr. Nucci	Yes
	Mr. Ellis	Yes	Mrs. Radzanowski	Yes
	Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

The INGrun committee will be hosting a movie night on April 13, 2024 in Memorial Hall.

Lastly, Mrs. Wilfert reported that the pickle ball nets are up and that the courts are open for use.

FINANCE – Sue Radzanowski

A MOTION was made by Mrs. Radzanowski; seconded by Jerry Ellis; to ratify the phone vote of March 12, 2024 accepting the quote for Public Officials / Employment Practices Insurance from Greenwich Insurance in the amount of $4,694.00. The 2023 premium was $4,370.00.

ROLL CALL:

Ms. Dixon	Yes	Mr. Nucci	Yes
Mr. Ellis	Yes	Mrs. Radzanowski	Yes
Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Ms. Embrey; to ratify the payment of the March 21, 2024 payroll in the amount of $26,846.97 and the April 4, 2024 payroll in the amount of $28,985.75.

ROLL CALL:

Ms. Dixon	Yes	Mr. Nucci	Yes
Mr. Ellis	Yes	Mrs. Radzanowski	Yes
Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Jerry Ellis; to ratify the payment of expenses on March 19, 2024 as follows: General Fund - $5,094.10; Payroll Fund - $2,258.84.

ROLL CALL:

Ms. Dixon	Yes	Mr. Nucci	Yes
Mr. Ellis	Yes	Mrs. Radzanowski	Yes
Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Jerry Ellis; to ratify the payment of expenses on March 23, 2024 as follows: General Fund - $39,588.18; Recreation Fund - $96.19; Sewer Fund - $81.70; Liquid Fuels Tax Fund - $3,523.62.

ROLL CALL:

Ms. Dixon	Yes	Mr. Nucci	Yes
Mr. Ellis	Yes	Mrs. Radzanowski	Yes
Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Jerry Ellis; to ratify the payment of expenses on April 2, 2024 as follows: General Fund - $2,524.84; Payroll Fund - $2,375.81.

ROLL CALL:

Ms. Dixon	Yes	Mr. Nucci	Yes
Mr. Ellis	Yes	Mrs. Radzanowski	Yes
Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

A MOTION was made by Mrs. Radzanowski; seconded by Mr. Ellis; to pay the expenses of April 4, 2024 as follows: General Fund - $57,265.07; Recreation Fund - $866.13; Sewer Fund - $7,751.59.

ROLL CALL:

Ms. Dixon	Yes	Mr. Nucci	Yes
Mr. Ellis	Yes	Mrs. Radzanowski	Yes
Ms. Embrey	Yes	Mrs. Wilfert	Yes

The Motion carried unanimously.

BUILDING & ZONING / CODE ENFORCEMENT - Peter Fiset

Due to absence of Mr. Fiset, no report was given.

MAYOR'S REPORT – Sharon Stetz

Due to the absence of Mrs. Stetz, Mrs. Wilfert reported that the Police Department answered 136 calls for the month of March 2024. The income received from the Magistrate's Office totaled $665.83 for the month.

SECRETARY'S REPORT – Connie Klauck

Ms. Klauck had no report.

SOLICITOR'S REPORT – Tricia Henning

Solicitor Henning had no report.

PRESIDENT'S REPORT - Richard Nucci

President Nucci had no report.

OLD BUSINESS

Mrs. Wilfert thanked all who helped with the Easter Egg hunt that was held on March 30, 2024 and informed all that the event was very well received by the community.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT

There was no Public Comment.

MOTION TO ADJOURN

A MOTION was made by Ms. Dixon; seconded by Mrs. Wilfert; to adjourn the Council Meeting. The motion carried unanimously. The Council Meeting was adjourned at 6:46 p.m.

Respectfully Submitted,

Connie Klauck, Secretary