AGENDA
INGRAM BOROUGH COUNCIL MEETING
DECEMBER 11, 2023
6:30 P.M.

1. Call to Order by Council President Richard Nucci
2. Pledge of Allegiance led by Mayor Stetz
3. Roll Call: Mr. Nucci, Ms. Dixon , Mr. Fiset, Mrs. Haberley, Mrs. Radzanowski; Mr. Smith; Mrs. Wilfert, Mayor Stetz, Solicitor Garvin
4. Requests from Citizens
5. Engineer's Report – Bryan Flaugh
6. Police Chief's Report – Jack Doherty
7. Public Works Foreman's Report – Steve Palmer
8. Approval of Minutes – August 14, 2023
9. Committee Reports:

Building & Zoning/Code Enforcement – Rick Smith

a. A motion to advertise Ordinance No. 2 of 2023 adopting the 2018 Property Maintenance Code.

General Government – Jessica Haberely

a. A motion to advertise the 2024 Regular Meetings of Council for the second Monday of each month at 6:30 p.m. and the Pre-Council Meetings on the Thursday prior to the Regular Meeting at 6:30 p.m. The Reorganization Meeting of Council will be held on Tuesday, January 2, 2024 at 6:00 p.m.; the Regular Council Meeting in January will be held on January 2, 2024 at 6:15 p.m.

b. A motion to hire Connie Klauck as Borough Secretary at the rate of $50,000 per/year beginning January 1, 2024.

c. A motion to appoint Debbie Stecko as Treasurer beginning January 1, 2023 in accordance with the 2024 budget.

. Highways, Health & Sanitation - Karen Dixon

Parks & Recreation – Samantha Wilfert

Finance – Sue Radzanowski

a. A motion to ratify the payment of the November 16, 2023 payroll in the amount of $ 28,691.16 and the November 30, 2023 payroll in the amount of $28,934.91

b. A motion to ratify the payment of expenses for November 28, 2023 as follows: General Fund - $ 4,986.71; Recreation Fund - $ 230.99; Sanitary Sewer Fund - $ 79.55; and Payroll Fund - $ 2,376.55.

c. A motion to pay the expenses of December 11, 2023 as follows: General Fund - $ 123,682.10; Recreation Fund - $ 107,824.83; Sanitary Sewer Fund- $ 178,346.02; and Payroll Fund - $ 2,473.64.

Finance – Sue Radzanowski

d. A motion to adopt the 2024 budget as follows:

General Fund:	$ 2,022,268	Sanitary Sewer Fund	$ 1,495,507
Recreation Fund	$ 351,250	Capital Improvemt Fund	$ 1,505,355
Liquid Fuels Fund	$ 328,963		

e. A motion to approve the 2024 salaries of all Borough employees as presented on Attachment 1 which will be made part of the December 11, 2023 minutes.

f. A motion to adopt Resolution No. 8 of 2023 setting the 2024 Real Estate Tax Millage as follows: General Fund – 5.70 mills; and Recreation Fund - .20 mills; for a total tax millage of 5.90 mills. (same rate as last year)

g. A motion to transfer $145,000 from the General Fund to the Capital Improvement Fund as follows:

$ 7,500 to Future Bridge Repairs	$ 30,000 to Future Road Repairs
10,000 to Future Police Car	20,000 to Future PW Vehicles
10,000 to Future Window/Gen. Replacemt	50,000 to Future Fire Service
7,500 to Future Roof Replacement	

h. A motion to transfer $150,000 from the General Fund to the Capital Improvement Fund for Future Road Repairs.

i. A motion to approve 2022 Real Estate Tax Refunds in the amount of $11,500.73 as per Jordan Tax.

j. A motion to approve 2023 Real Estate Tax Refunds in the amount of $ 11,423.56 as per Jordan Tax.

Police & Fire – Peter Fiset

10. Mayor's Report
11. Secretary's Report – Debbie Stecko
12. Solicitor's Report - Robert Garvin
13. President's Report – Richard Nucci
14. Old Business
15. New Business
16. Public Comment
17. Motion to Adjourn