

BOROUGH OF INGRAM

40 West Prospect Avenue
Pittsburgh, PA 15205
Phone 412-921-3625 Fax 412-921-5088

PARK SHELTER RENTAL APPLICATION

Reservation Date _____

Circle One: Resident

Check One: Large () \$35/\$35
Small () \$25/\$25

Non-Resident

Check One: Large () \$200/\$200
Small () \$150/\$150

Name of Applicant/Responsible Party _____

Address _____

Home Phone number _____ Work Phone Number _____

PA Drivers License # _____ (Must attach a Photo Copy)

Purpose of Rental _____

Beginning Time of Event _____ Ending Time of Event _____

I/WE, CERTIFY THAT I HAVE BEEN PROVIDED A COPY OF THE RULES AND REGULATIONS GOVERNING THE LEASING OF THE ABOVE STATED PREMISES. I UNDERSTAND THAT UPON THE INFRACTION OF ANY OF THESE RULES AND REGULATIONS, MY DEPOSIT WILL NOT BE REFUNDED. **NO REFUNDS DUE TO WEATHER CONDITIONS.**

Signature of responsible party Date

Security Deposit Amount _____ Date Paid _____ Check/Cash

Rental Fee _____ Date Paid _____ Check/Cash

Rule and Regulations for the Leasing of Borough of Ingram Park Shelters

NO SMOKING ANYWHERE IN THE PARK

NO PETS

NO LITTERING, MUST CLEAN UP AFTER YOURSELVES

NO ALCOHOLIC BEVERAGES

NO GLASS CONTAINERS

NO INFLATABLES
(Houses, Bouncers, Slides, Etc.)

NO BICYCLE RIDING

NO GOLFING

NO CLIMBING OR DEFACING OF TREES, FENCES OR BUILDINGS

NO VEHICLES

NO NAILS, TACKS OR STAPLES ON PICNIC TABLES

PARK CLOSSES AT DUSK

- Payment in full must be received before shelter can be reserved.
- Two (2) checks need presented. One for the security deposit and one for the rental fee.
- Cancellations must be made seven (7) days prior to the leasing date to receive a refund.
- The person making application must be at least 21 years of age, be responsible for set up and take down, be present during regular Borough business hours for set up and be present during the time of use.
- Ingram Borough reserves the right to patrol all rentals and make unannounced stops. If there is any noncompliance to the rental rules, the renter will forfeit the security deposit and be immediately ejected from the premises.